Wyndham Community Disability Advisory Group

# Terms of Reference

March 2019

## Rationale

Wyndham City has identified that fostering a welcoming, diverse and inclusive city is a key community priority. To date the Community Disability Advisory Group has been an integral part of the development and adoption of Wyndham’s Accessibility Action Plan 2019 – 2022.

The current Disability Discrimination Commissioner, Alistair McEwin often uses the phrase ‘Nothing about us, without us.’ This phrase is important when considering the key objective of Council to foster a welcoming, diverse and inclusive city for people with disability. The Community Disability Advisory Group will continue to provide Council with the opportunity for greater engagement, advice and guidance to foster a diverse, inclusive community.

## Purpose:

The Community Disability Advisory Group:

* will collaborate with Wyndham City Council to provide input and feedback on the user experience on the identified actions of the Accessibility Action Plan
* will build connections with stakeholders throughout Council to share information, provide advice from the lens of accessibility and review progress of initiatives to improve inclusion
* will advise on issues of access and inclusion for residents with disability and carers.

## Objectives

1. To identify issues and barriers (infrastructure, social, service provision, systemic) within the community that impact on the equitable participation for people with disability and to assist in determining the possible solutions to address these barriers in a systematic way.
2. To provide an avenue for people with disability and carers in the community to have issues raised and solutions identified
3. To provide advice and feedback to Council departments on the implementation of Wyndham City’s AAP.

## Term:

Members of the Community Disability Advisory Group will be for a yearly term. There will be opportunity to continue on the Advisory Group in subsequent years following an Expressions of Interest process.

## Membership:

Each member of the Advisory Group will be selected:

* from an Expression of Interest process
* has lived experience of disability, medical condition or injury with good community connections
* is a carer of a person with disability, medical condition or injury with good community connections
* has a keen interest in improving access and inclusion of people with disability across all diversity groups in Wyndham

The Advisory Group will be chaired by Kate Waters, Coordinator of Community Wellbeing and Inclusion.

Members of the Advisory Group agree to:

* Work with Wyndham City Council to improve participation, access and inclusion in the community for people with disability
* Attend the majority of scheduled meetings each year
* Identify barriers in the community for people with disability and provide possible solutions
* Provide advice to Stakeholders in Council on the user experience for new initiatives proposed
* To provide advice and feedback to Council units on the implementation of actions in the AAP.
* To respect and work collaboratively with members of the Advisory Group

At times, the Advisory Group will be asked to give feedback on various proposals and draft guidelines from Wyndham Council or other organisations who are also working towards better access and inclusion for all. Please note: there is no obligation to provide feedback.

## Communication

The Community Disability Advisory Group will be administered by the Disability and Positive Ageing Planner from Wyndham City Council.

Minutes and agendas will be sent via email to the Advisory Group

## Resources

The Community Disability Advisory Group will be resourced through Wyndham City Council

## Minutes and Agenda:

This is resourced by Wyndham City Council staff.

## Meeting schedule

Frequency of meetings to be agreed by the Advisory Group at the first scheduled meeting